**HRSPA BOARD OF DIRECTORS MEETING**

 **14 September 2017**

 **Trinity United Methodist Church**

The meeting was called to order at 10:10 A.M. Those present: Mary Brownfield, Becky Goshorn, Bill Pike, Lee Reynolds, Pat Rollison, Dianne Shuler, Rose Tanner, Bonnie Thompson, Jackie Warren, Tina Whitaker, Janet White, and Debbie Williams. Board members were introduced and welcomed.

Materials consisting of agenda, BOD roster, Treasurer’s report, and budget were distributed.

 The minutes of the April meeting were sent out electronically.

Budget: Chair Becky Goshorn gave the Treasurer’s Report. The motion passed to approve the budget. A motion was made, seconded, and approved to increase the student scholarship to $3000.00 and give a $1000 scholarship to a Henrico County teacher working on an advanced degree or special certification. A motion to move money from the HRSPA account to the Scholarship account was approved.

Bylaws: no report

Communication: Debbie Firebaugh is working on the webpage. She needs pictures and she will include our minutes. Debbie Williams will continue to send out the mass emails to the membership.

Membership: Janet White reported on new members (8 out of 129 2017 retirees), renewals (82), for a total of 352 members.

Hospitality: Bonnie Thompson was given all the information by Rose Tanner. October 20th is the reservation deadline for the October 26th luncheon.

Legislative: Chair Tina Whitaker and Becky Goshorn attended meetings with the Henrico County manager and meetings on the retirement program. VRTA Day at the General Assembly is January 31, 2018. Because of construction, there is no where for us to meet. Meetings with delegates will be scheduled after the election in November.

Mailing: The committee will meet at Trinity UMC at 9:30 A.M. on Oct. 4 in the library to prepare the newsletter for postage.

Newsletter: Chair Lee Reynolds said articles are due no later than Sept. 22. The newsletter will contain 2017 retiree names, membership form and envelope to 2017 retirees, Christmas Mother envelopes, names of those donating to the scholarship fund.

Nominating: Dianne Shuler needs people to be on this committee to help put together a ballot for spring elections.

Parliamentarian: Many thanks to Bill Pike for the arrangements at the church.

Philanthropy: Mary Brownfield will collect the Box Tops for education and determine what elementary schools save them. One school will be picked after each luncheon to receive the rewards. HRSPA is encouraging members to donate to the Henrico Christmas Mother, Gay Rudis. This is the 75th year of the program.

Programs: Jackie Warren reported that Gay Rudis, Henrico Christmas Mother, will speak on Oct. 26. Hopefully, a Henrico school chorus will also perform. At the April 26, 2018 luncheon, Robley Jones, retired Director of Government for the VEA, will speak.

Raffle: Janet Masterson will conduct the next luncheon’s raffle. Becky Goshorn will buy the raffle tickets.

Remembrance: Dianne Hughes Shuler has acknowledged 29 deaths with cards or emails if information was available.

Scholarship: The motion was approved to raise the student scholarship to $3000. A $1000 scholarship will be given to a current teacher who is working on an advanced degree or certification. Pat Rollison will get applications out to the high schools and ask central office to let teachers know about applying for the $1000.

VRTA: Becky Goshorn will be attending the Fall Conference Oct. 2-3, 2017 at the DoubleTree in Midlothian.

Old Business: none

Dates to Remember:

Sept. 22, 2017. Newsletter articles due

Oct. 2-3, 2017. VRTA Fall Conference

Oct. 4, 2017. Mailing Committee at TUMC

Oct. 20, 2017. Luncheon reservations due

Oct. 26, 2017. Fall luncheon

Jan. 15, 2018. MLK Day

Jan. 29, 2018. Exam break

Jan. 31, 2018. VRTA Day

Feb. 19, 2018. Presidents’ Day

Feb. 22, 2018. BoD Meeting

Mar. 16, 2018. Newsletter due

Mar. 26, 2018. Mailing Committee

Apr. 2-6, 2018. HCPS Spring Break

Apr. 19, 2018. Luncheon reservation deadline

Apr. 22-24, 2018. VRTA Spring Delegate Assembly

Apr. 26, 2018. Spring luncheon