**Henrico Retired School Personnel Association**

**Board of Directors**

**Minutes**

**23 March 2017**

The 23 March meeting of the HRSPA Board of Directors was called to order at 10:10 am in the library of Trinity United Methodist Church by President Becky Goshorn. Debbie Firebaugh, Becky Goshorn, Cherral Moore, Lee Reynolds, Dianne Hughs Shuler, Jackie Warren and Janet White attended.

Debbie Firebaugh announced that she will be moving to Charleston, SC as of June 2017, a year earlier than expected. Becky Goshorn announced that she would assume the position of treasurer and that Jackie Warren would serve as President for 17-18 only. All members were asked to begin recruiting new board members and officers.

The minutes of the January meeting were approved as corrected.

The treasurer’s report was filed for audit. We currently have 396 members, but very little response from 2016 retirees. Treasurer Firebaugh recommended that the Board change the scholarship contribution back to $1 per annual membership coincident with the spring membership drive. As no quorum was present an electronic vote will be solicited ASAP. She also recommended that the Book Awards be suspended after 30 June 2017. The budget committee consists of the Treasurer and two members at large.

A copy of proposed Bylaw changes were submitted and discussed at length. Most changes reflect an effort to reduce the number of times the Bylaws have to be changed to accommodate changing needs. All committees will be formed and listed annually in the standing rules rather than the Bylaws. The VP will chair both the Luncheon and Program committees as both are necessary for Luncheon planning. The Treasurer’s duties will be amended to include all financial and membership electronic record keeping. (See attached for complete text.)

Debbie Williams indicated in a conversation with Becky that she would love to have someone take over as Webmaster. JoAnn Spotts has been approached, but has not yet agreed. Linda Gill is another possibility.

Janet White announced that the Contact Committee will revise the information for the new retiree packets to avoid duplication and keep the paper to a minimum. The new retiree luncheon is Friday, 26 May at The Crossings. Renewals and 2016 teacher potentials will be targeted again this summer.

Although Tina Whitaker was not present her efforts for the Legislative Committee were highly commended. She single handedly kept the legislative visitation process going in 2017 and produced an excellent report which will be included in the newsletter and new retiree packet. Tina will attend the VRTA General Assembly this year and will hear a presentation at the legislative session by Jennifer McClellan. It was noted that Peter Ferrall and Jimmie Massie are not seeking re-election this year. (NOTE: Peter’s Grandmother-in-law says his company has taken off and he has no family time with GA commitments.)

The mailing committee will meet 3 April 2017 at Trinity UMC.

Efforts to increase membership after the 2016 failure need serious consideration.

Deadline for the April newsletter is 24 March 2017. No article was submitted for the spring VRTA newsletter because permission for using the pictures was not available. In future we will have to secure an opt-out policy. The policy will be announced at each luncheon.

Dianne Hughes Shuler had no Nominating committee Report, but reiterated the need for new Board members and officers.

Since the fire at Baker ES has depleted the HEF, all of our contributions at the April luncheon will be earmarked for the school. In addition, all Box Tops for Education labels will be donated to Baker ES this year.

Debbie Firebaugh has all raffle materials for the luncheon.

There will be a Scholarship meeting on Thursday, March 30 at 1. Few applications have been received to date although the amount is $2500 this year.

Becky provided an explanation of the fees associated with the Wegman’s community room. Although all fees go toward food, the room is not large enough for our luncheons. It appears that unless HCPS allows us to use the Henrico County Theater and caters the event, it is not likely that we will find a cost efficient space better than WOCC.

May 26 was added to the Dates to Remember for the New Retiree Luncheon at the Crossings.

1. Dates to Remember
   1. March 23, 2017 BoD meeting
   2. March 24, 2017 Newsletter articles due
   3. April 3, 2017 Mailing Committee
   4. April 10-14, 2017 HCPS Spring Break
   5. April 16, 2017 Easter
   6. April 20,2017 Luncheon reservation deadline
   7. April 24-25, 2017 VRTA Spring Delegate Assembly
   8. April 27, 2017 Spring Luncheon
   9. May 26, 2017 HCPS new retirees luncheon
   10. September 7, 2017 BoD Meeting
   11. September 11, 2017 9/11 Day of service
   12. September 22, 2017 Newsletter articles due
   13. October 2-3, 2017 VRTA Fall Conference
   14. October 4, 2017 Mailing Committee
   15. October 20, 2017 Luncheon reservation deadline
   16. October 26,2017 Fall Luncheon
   17. January 15, 2018 MLK Day
   18. January 25,2018 BoD Meeting
   19. January 29,2018 Exam Break
   20. January 31, 2018 VRTA Day at the GA
   21. February 19, 2018 President’s Day
   22. March 22, 2018 BoD meeting
   23. March 23, 2018 Newsletter articles due
   24. April 2, 2018 Mailing Committee
   25. April 2-6,2018 HCPS Spring Break
   26. April 1, 2018 Easter
   27. April 19,2018 Luncheon reservation deadline
   28. April 22-24, 2018 VRTA Spring Delegate Assembly
   29. April 26, 2018 Spring Luncheon

The meeting was adjourned at noon.

Respectfully Submitted,

Becky Goshorn for

Cherral Moore, Secretary