

HRSPA BOARD OF DIRECTORS
February 17, 2023

10:00-12:00 BOD Meeting at Trinity United Methodist Church

Members attending - Pat Rollison, Susan Howe, Jackie Warren, Tina Whitaker, Bonnie Thompson, Lee Reynolds, Bill Pike, Betsy Pike

1. Call to order.
2. Distribution of agenda
3. Announcements - discussion on what minutes to give out at luncheon (no one could remember). Jackie will check the bylaws.
4. Minutes - Sent electronically in September. Jackie resent them yesterday to BOD members.
5. Treasurer's Report - Bonnie Thompson
 - A. Report - same as Executive Board Meeting.
 - B. Budget for 2022-2023 and 2023-2024 - Will use this budget for luncheon in April. Wait for October to come up with budget for 2023/2024,
 - C. Updates - In September we agreed to 2,000\$ for student scholarship. In January we changed it to 1,000\$. Pat sent out information with the 2,000\$ amount. So budget will change to reflect that amount.
 - D. Membership - As of today 177 members. If you go to 2021 it's 230, 2023 it's 180.
6. Membership - Susan Howe
 - A. Updates - Packets will go out in May when she gets the retiree list. She will prepare the packets so they are ready to go. She will contact Rita Bostic to get Department Chairs names.
 - B. Bill Pike report from HCPS meeting on recruitment - In December Bill spoke at School Board Meeting about HRSPA. Assistant Human Resource Nancy Jones offered to meet. Jackie, Debbie, and Bill met with Nancy Jones and her assistant. They discussed HRSPA and what the organization does. They discussed getting access to all of the retirees through the meetings that are held. An article was written to put in the newsletter to all retirees.
 - C. Ads in Henrico Citizen and should we subscribe - Susan is going to check on this.
 - D. See A - updates
7. Communication - Debbie Williams
 - A. Updates - Sending out Creekside newsletter to all members of VRTA. Tina wrote an article in it on tax brackets.
 - B. Suggestions - will continue to send things out.
8. Webmaster - Debbie Firebaugh

- A. Judy McCallum can't co-chair.
 - B. Need someone to work with Debbie and take it over. Greg Metcalf was suggested. Debbie has been working on the website.
- 9. Hospitality - Beth Metcalf
 - A. Is there a better way to coordinate luncheon fees, name tags , and membership expiration. Checking on using Venmo, Paypal, or Zelle.
 - B. Greg Metcalf will do labels.
- 10. Legislative - Tina Whitaker
 - A. Updates - McClelland election Tuesday, Every Virginia senator and delegate are up for election in November.
 - B. VRTA Legislative Committee - Congratulations to Tina who is now on it!
 - C. VRTA Spring Conference April 18-19, 2023. Tina will represent us. Susan will go too. \$70 at Doubletree Hilton in Midlothian. Tina will need the banner. Discussion about HRSPA paying for people going to the conference. If you only go Wed. it's free.
- 11. Mailing - Shirley Uzel
 - A. Needs - will need to buy stamps
 - B. Mailing Monday March 27, 2023 at 10:00 AM
- 12. Newsletter - Lee Reynolds
 - A. Articles due today
 - B. Needs- Staples needs 1 week to print newsletter or they charge more. Will need luncheon menu.
- 13. Philanthropy - Need a chair?
 - A. School Supply Challenge and Food Bank - will be our collections for Spring luncheon. Will check with HEF to see where to donate food. Bring boxes.
 - B. Book Awards - Jackie is doing this.
 - C. Community Service - send Jackie your volunteer hours for HRSPA and other places you volunteer from July 1 to June 30th.
- 14. Program - Tina Whitaker
 - A. April 27th at Deep Run Park
 - 1. Information - Will have brisket, pork , rolls, ½ tray cole slaw, mac and cheese, sweet potatoes, and green beans. Tea, water, and lemonade, Key Lime and Fudge pie cut into 10 slices.
 - 2. Needs - Hook computer to screen.
Table prizes - notepads, pencil/pen, sticky notes, and candy.
Who to include - Nancy Jones, Dr. Cashwell, School Board, John Vithoukaskas, Rita Bostic, Henrico County Supervisors, Heads of - transportation, food services, facilities, and support staff

B. Raffle - Cathy Durvin

15. Remembrance - Diane Shuler

September 11, 2022- February 15, 2023

12 Obituary Acknowledgements and 2 Sympathy or Get Well cards.

16. Scholarship - Pat Rollison

Henrico Citizen did an article on the HRSPA scholarships. Pat send to Future Educators of America in schools in February and to GRASP.

Deadline in March and meeting 3/24 to choose recipients.

A. HCPS staff members - 2 at \$500 . Pat had already had to applicants.

B. HCPS student - 1 at \$2,000(see budget)

17. Bylaws and Parliamentarian - Bill Pike

A. Changes - checking on needing to pass out copies of minutes at luncheon

B. Nominating Committee - needed for January 2024. Will need new President.

18. VRTA Liaison - Tina Whitaker

A. Collect volunteer hours and file - Jackie will do this.

B. Newsletter article - Jackie will do the spring and send to Tina to see if she wants to add to it. Then from then on Tina will write articles.

C. Attend conference - Tina and Susan will attend.

19. Other business -

None

20. Date to Remember -

A. Newsletter mailing- March 27, 2023

B. VRTA Spring Conference - April 18 - 19, 2023

C. Spring Luncheon - April 27, 2023

D. HSCP Retiree Luncheon - May 2023

E. Executive BOD - August 15, 2023

F. BOD - September 7, 2023

G. Newsletter deadline - September 7, 2023

H. Newsletter mailing - September 15, 2023

I. VRTA Fall Conference - October 2023

J. Fall Luncheon - October 26, 2023